

POSITION ANNOUNCEMENT

POSITION TITLE: Research Associate
REPORTS TO: VP Research & Analytics

POSITION SUMMARY

The Center to Advance Palliative Care (CAPC), established in 1999, is a national organization dedicated to increasing access to quality palliative care for people facing serious illness. CAPC provides health systems, hospitals, hospices, practices, payers and other health care organizations with the tools, training, technical assistance and metrics needed to support the successful implementation and integration of palliative care. CAPC is a national initiative with direction and technical assistance provided by Mount Sinai School of Medicine.

CAPC is seeking a full-time Research Associate with a background in public health research or health services research. The Research Associate will lead a new initiative to estimate the prevalence of palliative care programs in home health, long-term care and office practices. The research associate will work closely with CAPC leadership, external partners, advisors and workgroups. The ideal candidate will have a minimum of three years' experience and strong project management and communication skills, with experience in survey methodology and design, quantitative data analysis and reporting.

Responsibilities:

- Lead 3-year project to estimate the prevalence of palliative care programs across health care settings; the project involves collaboration with external partners, including outreach, communications and convening workgroups
- Develop and oversee survey research methodologies appropriate to each specific care setting, including survey question design, response rate assessments, and outreach strategies
- In collaboration with research staff and project partners, develop a comprehensive set of operational metrics for community palliative care
- Work with research staff to increase participation in the National Palliative Care Registry™ to include community palliative programs
- Design web-based reporting tools using benchmarking data collected through the Registry
- Identify and explore national databases and other resources to support the project objectives care
- Respond to requests for national health care statistics from CAPC leadership and consultants and its constituencies
- Manage grant requirements; write progress reports

- Participate in interdepartmental research and education projects, including those that involve payment for community based palliative care and alternative payment models
- Develop manuscripts for publication

Qualifications:

- Three years of related experience
- Strong project management skills
- Experience convening workgroups, collaborating with partner organizations and external advisors
- Experience with data collection and survey methods
- Advanced knowledge of quantitative and qualitative research methods
- Excellent data analysis skills and facility with statistical software, preferably SPSS
- Strong written and oral communication skills
- Highly organized and detail oriented
- Able to work independently and in a small group environment
- Demonstrated interest in palliative care, aging, and/or health care services a plus

Education:

Master's degree in public health or a related field.

Travel:

Light travel is a requirement of this position; typically two to three trips per year for CAPC's annual seminar and other conferences.

How to Apply:

E-mail resume and cover letter to:

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and

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And apply online:

<https://capc.submittable.com/submit/44685/research-associate>